

# City of Tempe - School Arts Grant

## Information

**School Arts Grants** are available to teachers in Tempe schools for arts programming. Funds are available to expand and enhance the services already provided by school arts curriculum, programs and clubs. Grants can be used to fund services of artists and teaching artists, arts supplies, production costs, exhibitions, tickets to an arts program, transportation and space rental. Requests are available up to a maximum of \$750 and do not require matching funds.

### How to Apply

Submit your grant application to [ArtsGrants@tempe.gov](mailto:ArtsGrants@tempe.gov) and copy to your district arts liaison or for charter schools copy your principal.

### Deadline

November 19, 2020 by 5pm for programming that occurs between January – May 2021.

Before submitting, it is strongly recommended that you discuss the project and application with your district arts liaison to increase your likelihood of receiving the award:

- Tempe Union High School District – Elizabeth Stone, [elstone@tempeunion.org](mailto:elstone@tempeunion.org)
- Tempe Elementary District – Pat Burdette, [pat.burdette@tempeschools.org](mailto:pat.burdette@tempeschools.org)
- Kyrene School District – Julie Hackmann, [jhackm@kyrene.org](mailto:jhackm@kyrene.org)

### Grant Amount

- May request grant support *up to* a maximum of \$750.
- Requests may include services of artists and teaching artists, arts supplies, production costs, exhibitions, tickets to an arts program, transportation, and space rental.

### Eligibility

Schools and project must be located and completed within Tempe's city limits. Applications must be completed by the organizer of an arts-based club, teacher, or the principal from Tempe Union High School District, Tempe Elementary District, Kyrene School District, or a charter school. Any project that creates a permanent installation, must include the artwork design and be pre-approved by Principal and District.

### Restrictions

School Arts Grants *do not fund*:

- projects that enhance the exterior public-facing façade of a school or facility.
- an organization or learning institution's administrative or teacher salaries; construction or renovation of facilities, capital expenditures, reduction of debt, feasibility studies, receptions, lobbying expenses, re-granting, scholarship programs or awards;
- for-profit organizations;
- organizations that are incorporated for religious purposes or projects that focus on religious themes;
- projects that have already been funded by a 2020-2021 Tempe Arts Grant.

### Review Process

Tempe Arts & Culture staff, district arts liaisons and a representative from the Tempe Arts & Culture Commission will review applications and will notify applicants once reviewed.

### Final Report

By May 28, 2021, a Final Report must be submitted through the online form. [www.tempe.gov/ArtsGrants](http://www.tempe.gov/ArtsGrants)

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## Application Narrative and Instructions

❖ **Application Narrative** - maximum two pages, use one-inch margins, and 12 font size

1. Contact Information
  - Your name, email, direct phone number, school name, subject area, title of project
2. Approval
  - Name of Principal and date of approval
  - Name of district arts liaison and date of approval
3. Project Summary
  - Briefly describe the main purpose of the project and include who is participating, what are the specific activities, where and when will the project take place.
4. Quality
  - How does this project provide innovative and quality arts programming?
  - How are students involved in the design and implementation of the project? If applicable, how does your project incorporate student-led programming?
5. Impact
  - What is the lasting impact for the students, school and Tempe community?
  - Explain what your school/club hopes to gain from this project.
  - How many people will be impacted include those directly participating and those observing/audience members, artists, etc.?
6. Ability
  - Who are the key teachers for this project, and explain their experience completing projects of this scope? If guest artists are included, please provide a short biography and explain their role.
7. Budget
  - How much do you need for the project and how will you spend the requested amount? If the cost exceeds \$750, what other revenue/funds will be used to support the project? Please submit a detailed budget including the approximate cost of each item and which District-approved vendor you will be using (include tax and shipping). If your vendor is out of state add the 5.6% use tax.

❖ **Submit your Application Narrative** to [artsgrants@tempe.gov](mailto:artsgrants@tempe.gov) and copy your district arts liaison, or for charter schools copy your principal.

For Questions Contact: Maja Aurora, [maja\\_aurora@tempe.gov](mailto:maja_aurora@tempe.gov) (480) 350-5160